

# COMMUNITY CINEMAS TERMS AND CONDITIONS

Booking the exhibition of a film with **Community Cinemas Ltd (CCL)**, by an authorised person of a suitable community venue (the client), shall be subject to the following terms and conditions.

## 1) Bookings:

- a) On request, CCL will provide a list of films currently available and also those expected to be available in the near future.
- b) CCL will accept a booking for any film currently in general cinema release, or expected to be in general cinema release at the time of the proposed exhibition. Subject to confirmation of:
  - I. The selected film being available.
  - II. The selected date being available
- c) A **booking fee of £50** is required by CCL to secure a booking (non refundable). This amount will be deducted from the final invoice.
- d) The **final charge** for the exhibition will be based on the agreed price with Community Cinemas Limited as stated on the booking form prior to the cinema event.

## 2) CCL will:

- a) Supply the client with an agreed number of tickets, containing details of the venue, date, film to be exhibited and ticket price, along with other promotional material (*if applicable*)
- b) On the date of the exhibition, CCL's representative /projectionist will arrive in adequate time prior to the advertised time in order to set up the cinema screen, sound system and projector etc. Arrival time will be confirmed nearer to the date.
- c) Provide a 15 (fifteen) minute interval, approximately half way through the exhibition. Interval times will vary which will depend upon the event and client in question.
- d) On completion of the exhibition, CCL's representative will:
  - I. Complete the final invoice based on the agreed price with Community Cinemas Limited.
  - II. Dismantle the screen, sound system and projector etc and leave the venue with all equipment within approximately half an hour.

## 3) The Client will:

- a) Use it's best endeavours to promote the exhibition in order to maximise the audience number for the exhibition.
- b) Provide sufficient seating for the expected audience number.
- c) Ensure viewing of the exhibition from outside the specific venue location is not possible.
- d) Retain all revenue generated from the sale of refreshments, raffle tickets and film merchandise etc.
- e) Ensure all audience members comply with The British Board of Film Classification's age restriction for the film to be exhibited.
- f) Understand that unless requested otherwise, the film sound track will operate at up to 69 decibels. The clients will have knowledge of their audience and take responsibility for requesting an appropriate reduction to the level of sound, should at any point they feel a reduction to be necessary.
- g) Ensure current fire safety regulations are adhered to, providing clearly marked fire exits and ensuring adequate fire extinguishing equipment is readily accessible.
- h) **Undertake to pay CCL:**  
Promptly pay CCL's invoice when presented with it by CCL's representative/projectionist immediately following the exhibition. Unless another payment agreement has been made.

## 4) Cancellation

- a) Under any unforeseen circumstances, CCL may cancel the booking, or withdraw the availability of a particular film at any time and without notice. In such an event no compensation will be payable to the client. CCL will however offer a selection of available alternative dates or available alternative film titles for the client to choose from.
- b) The client may cancel the booking at any time prior to tickets for the event being printed without incurring any cancellation charge.
- c) Following tickets being printed a **cancellation charge** will be made in accordance with the following timetable. Cancellation within:
  - I. Four weeks of the scheduled date of the exhibition, a cancellation charge of **£50** will apply
  - II. Two weeks of the scheduled date of the exhibition, a cancellation charge of **£100** will apply

## 5) Liability

- a) CCL will ensure that it carries adequate liability insurance to cover itself against any claim made by any individual or organisation.
- b) CCL will ensure it has the necessary licence to screen the particular film in association with the film distributors in question.
- c) The client will ensure that it carries adequate liability insurance to cover itself against any claim made against the organisers by any person attending the event.

## 6) General

- a) The client shall not be entitled to assign the booking to a third party or different venue location without the written agreement of CCL
- b) Notwithstanding anything contained within these terms and conditions CCL will not be liable for any failure to perform its obligations to the client in whole or in part as a result of any of the following circumstances: Strikes; Other industrial actions; Civil unrest, upheaval or commotion; Act of God; Terrorism; War.
- c) No variation of these terms and conditions shall be effective unless in writing and signed on behalf of both CCL and the client.
- d) This agreement shall be subject to the Laws of the country in which the exhibition takes place.



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All Cheque made payable to: Community Cinemas Limited